



BEAN IMPROVEMENT COOPERATIVE

Timothy Porch, President
USDA-ARS
2200 P.A. Campos Ave., Suite 201
Mayaguez, PR 00680

Ph: (787) 238-8024 Fx: (787) 831-3386
email: timothy.porch@usda.gov

DATE: December 3, 2022
To: Members of the Bean Improvement Cooperative
From: Tim Porch, President

2023 Research Notes: The submission of **2-page reports** is requested by **February 15, 2023** for inclusion in the next 2023 BIC Annual Report (Vol. 66). Reports, notes and other items concerned with research on *Phaseolus* species should be submitted **electronically**, as an e-mail attachment to: timothy.porch@usda.gov.

Notes should be of general interest to BIC members.

- **Each BIC member can submit two**, 2-page research reports, exclusive of news items, germplasm releases, or biennial meeting proceedings. [**Additional 2-page reports will not be accepted due to space limitations**]
- 2-page reports must be **single-spaced**, typed on 8.5 by 11 inch **letter size** (not A4 paper), with **1-inch wide margins** on all sides. Please use **12-point font size, Times New Roman**. All reports must be limited to 2-pages or will be returned to the author.
- All tables, graphs and figures must fit within the 2-page limit and size format. If tables and figures are not in MS Word format they may not be reproduced accurately. Metric units are preferred.
- **Figures, photos, etc.** – Please ensure that you maintain resolution integrity for imported pictures/figures, so that they will be legible in the print version.
- Center the title at the top of the page, and include authors' names, institution or company, and brief address beneath the title.
- Please submit the electronic copy of your report as an e-mail attachment to: timothy.porch@usda.gov and use **MS Word (No .pdf files)**. **All email submissions will be acknowledged**, and no hard copy is required. **If you do not receive an acknowledgment within 10 days, please resubmit your report.**
- Future notifications of dates and deadlines for the BIC report will be posted on the **BIC web page**: <http://www.bic.uprm.edu/>. Please consult this page for updates as new information is posted when it becomes available.

Thank you!