



## BEAN IMPROVEMENT COOPERATIVE

Timothy Porch, President  
USDA-ARS  
2200 P.A. Campos Ave., Suite 201  
Mayaguez, PR 00680

Ph: (787) 238-8024 Fx: (787) 831-3386  
email: [timothy.porch@usda.gov](mailto:timothy.porch@usda.gov)

---

DATE: December 9, 2020  
To: Members of the Bean Improvement Cooperative  
From: Tim Porch, President

**2021 Research Notes:** The submission of **2-page reports** is requested by **February 1, 2021** for inclusion in the next 2021 BIC Annual Report (Vol. 64). Reports, notes and other items concerned with research on *Phaseolus* species should be submitted **electronically**, as an e-mail attachment to: [timothy.porch@usda.gov](mailto:timothy.porch@usda.gov). Only electronic copies will be accepted.

**Notes should be of general interest to BIC members; thus local/regional variety, fertilizer, chemical or other legume results are not suitable due to BIC space limitations. Different traits published in separate reports for the same trial experiment will not be accepted nor will a series of papers of similar format, topic, etc., received from the same lab/group.**

- **Each BIC member can submit two**, 2-page research reports, exclusive of news items, germplasm releases, or biennial meeting proceedings. [**Additional 2-page reports will not be accepted due to space limitations**]
- 2-page reports must be **single-spaced**, typed on 8.5 by 11 inch **letter size** (not A4 paper), with **1-inch wide margins** on all sides. Please use **12-point font size, Times New Roman**. All reports must be limited to 2-pages or will be returned to the author.
- All tables, graphs and figures must fit within the 2-page limit and size format. If tables and figures are not in MS Word format they may not be reproduced accurately. Metric units are preferred.
- **Figures, photos, etc.** – Please ensure that you maintain resolution integrity for imported pictures/figures, so that they will be legible in the print version.
- Center the title at the top of the page, and include authors' names, institution or company, and brief address beneath the title.
- Please submit the electronic copy of your report as an e-mail attachment to: [timothy.porch@usda.gov](mailto:timothy.porch@usda.gov) and use **MS Word (No .pdf files)**. **All email submissions will be acknowledged**, and no hard copy is required. **If you do not receive an acknowledgment within 10 days, please resubmit your report.**
- Future notifications of dates and deadlines for the BIC report will be posted on the **BIC web page**: <http://www.bic.uprm.edu/>. Please consult this page for updates as new information is posted when it becomes available.